

November 1, 2001

RECONNAISSANCE EVALUATION/PRE-DESIGN PLANNING CONFERENCE

DATE: _____

STATE PROJECT NO.: _____ F.A.P. NO.: _____

NAME OF PROJECT: _____

ROUTE: _____ PARISH: _____ LENGTH: _____

ADT EXISTING: _____ ADT DESIGN YEAR: _____ DHV. DESIGN YEAR: _____

STATE SYSTEM: _____ DESIGN CLASS: _____ FUNCTIONAL CLASS: _____

PROJECT SCOPE - DESCRIPTION: _____

Project Manager: _____

Team Members:

Name

Area of Responsibility

Planning
Road Design
Bridge Design
Utility
Right-of-Way
Permit
Railroad
District
Construction
Environmental

1. Estimated Construction Cost: _____
2. Basis of Estimate: _____

Right-of-Way Information:

1. Will additional R/W be needed? _____
2. What is the minimum acceptable width of R/W? _____
3. Who will perform property survey? _____
4. Who will prepare R/W maps? _____
5. Who will prepare title take-offs/title reports? _____
6. Any relocation? _____
7. How is R/W acquisition funded? _____
8. What disposition is to be made with existing highway which is being replaced? _____

Environmental Consideration:

1. Type of environmental process. _____
2. Any archaeological sites? _____
3. Any 4f lands? _____
4. Any historical sites? _____
5. Any wetlands? _____
6. Any public facilities? _____
7. Hazardous waste? _____
8. UST's? _____
9. Has Phase I site assessment been made? _____

Permits:

1. Type of permits required (coast guard, 404, NW, scenic stream)? _____

Agreements:

1. Type of agreements required, if so with whom? _____

Traffic:

1. Is detour available? _____

3. Must local or through traffic be maintained? _____

4. Describe sequence of construction (hours of lane closure). _____

5. Night construction? _____

Value Engineering? Yes or No. If No, why not? _____

Road Design:

1. Design Speed: Posted _____ Existing _____

2. Type of existing pavement/condition/width. _____

3. Type of design section/lanes/width/type of shoulder/fore slope/back slope/median _____

4. Control of access? _____

5. Recommended typical section (pavement type). _____

6. Will Alternate typical sections be required? _____

7. Are sidewalks, bike ways, considered (if so detail)? _____

8. Who's furnishing roadway borings? _____
9. Is there an airstrip within two nautical miles? _____
10. Any design exceptions anticipated? _____
11. Is work on other state routes being done as part of this project (if so have separate project numbers been requested)? _____

12. Is landscaping applicable? _____

Bridge Design:

1. Design speed. _____
2. Controlling grade. _____
3. Hydraulic design frequency. _____
4. Design highwater. _____
5. Referenced highwater for navigation clearance. _____
6. Hydraulic study? _____
7. Navigable Streams:
- A. Vertical clearance? _____
 - B. Horizontal clearance? _____
 - C. Type of bridge? _____
 - D. Fenders? _____
 - E. Navigational lights? _____
 - F. Channel changes? _____
8. Bridge width/sidewalk? _____
9. Are sidewalks to be provided? Yes or No.
10. Vertical clearance over roadway/horizontal clearance for overpasses. _____

11. Roadway lighting. Has agreement been established with local? _____

12. Who is furnishing bridge borings? _____

Signalization:

1. Will new signals be required? Yes or No Who will provide plans? _____

2. Will any existing signals require modifications? _____

3. Will temporary signals be required? _____

Railroad Crossings:

1. Is railroad/highway crossing in or within 200ft of construction? _____

2. Will new highway over railroad be constructed or modified? _____

3. Will highway under railroad be reconstructed or modified? _____

4. Will a drainage structure under railroad be constructed or modified? _____

5. Will railroad agreement be required? _____

Signing:

1. Will permanent signing be required? By whom? _____

Utilities:

1. Are utilities affected by this project? _____

2. Are major utilities involved? _____

3. Are sewer lines affected? (gravity or force)? _____

4. Is sewer effluent being dumped in roadside ditches? _____

5. Has agreement been made on eliminating sewer effluent? _____

6. Any major pipelines? (crossing or adjacent) _____

Project Schedule:

<u>Phase</u>	<u>Start Date</u>	<u>Completion Date</u>
Topographic Survey	_____	_____
Property Survey	_____	_____
Preliminary Plans	_____	_____
Right-of-way Maps	_____	_____
Plan-in-Hand	_____	_____
Final Plans	_____	_____
Right-of-way Acquisition	_____	_____
ACP's	_____	_____
PS&E	_____	_____
Letting	_____	_____

List remarks for special considerations.

Prepared By: _____
Title: _____
Section: _____